

## Meeting Agenda

Date: May 4, 2021 Time: 4:00-5:30

Location: Zoom

<https://zoom.us/j/98508373562?pwd=RIJYTjB6aHZSMG5odjdWMUF4bU9uQT09>

Meeting ID: 985 0837 3562

Passcode: gg1Kei

### Group Norms:

- We will be respectful of time - begin and end on schedule, be prepared & present
- We will have and follow a detailed agenda with a clear focus/goal for our time together
- Be willing to support a team consensus even if you initially do not agree with it.
- Aim for GETGO- good enough to go, not perfection
- Acknowledge when you are playing “devil’s advocate” to help test a decision or idea
- We will model MASP committee procedures.

### PS Strategic Plan Goals:

- Help to formalize the need for supervision for both new-to-Maine professionals and new-to-the-profession professionals
- Summative evaluation list for each type of supervision.
- Template of a contract to be used by districts and supervisors.

**ROLES: Facilitator: Sue Holinger**

**Timekeeper: Jess Greenberg**

**Notetaker: Lisa Backman**

**Members (Present):**

**Members (Absent):**

**Guests:**

<b>Agenda Topic:</b>	<b>Time:</b>	<b>Agenda Category:</b>	<b>Determinations/Notes:</b>	<b>Person(s) Responsible:</b>
<b>Welcome/Check-in</b>	4:00-4:05		Update on next steps from April’s committee meeting: LD1189 Erin Frazier reached out and there will be adjustments to the bill (it was an oversight) Jess will provide a Blank Contract for supervision Lisa emailed but did not hear back yet regarding supervision needs.	

<b>Review Agenda, Norms, and Committee Processes</b>	4:05-4:15		MASP Committee Toolkit	
<b>Review Resources</b>	4:15-4:45	Goal C	A brief review/summary of our purpose for Goal C and review resources  <a href="#">Maine DOE Certification Website</a> <a href="#">093 Certification Application</a> <a href="#">School Psychologist 093 application</a> <a href="#">Resources for PS Supervision Tool</a>	
<b>Brainstorm: What could the MASP tool/resource include?</b> Summative evaluation list for each type of supervision.  Template of a contract to be used by districts and supervisors.	4:45-5:15	Goal C	Determine method to share resources with MASP members What elements will be included?  <a href="#">DRAFT Supervision Tool Resource</a>	
<b>Determinations/ Action Steps</b>	5:15	Goal C	Set a work session date to draft/finalize this resource Assign tasks, as necessary	
<b>LOOKING AHEAD...</b>				
<b>Upcoming Meetings TBD for follow up work</b>				
<b>Upcoming Agenda Items</b>				
<b>Other Helpful Reminders</b>				

**Parking Lot**

Brainstormed Ideas:

Evidence-based supervision practices as an introduction to the tool/resource

Pay It Forward Options

Encourage MASP membership