

## Meeting Agenda

Date: March 2nd

Time: 4:30-5:30

Join Zoom Meeting

Location: <https://zoom.us/j/98508373562?pwd=RIJYTJB6aHZSMG5odjdWMUF4bU9uQT09>

### Group Norms:

- We will be respectful of time - begin and end on schedule, be prepared & present
- We will have and follow a detailed agenda with a clear focus/goal for our time together
- Be willing to support a team consensus even if you initially do not agree with it.
- Aim for GETGO- good enough to go, not perfection
- Acknowledge when you are playing “devil’s advocate” to help test a decision or idea
- Confidentiality is expected

### PS Strategic Plan Goals:

[https://docs.google.com/document/d/1eFV5-b4SzybYkrWeYoRNvFxMSfk1KzoHAYoCpL\\_A1LY/edit?usp=sharing](https://docs.google.com/document/d/1eFV5-b4SzybYkrWeYoRNvFxMSfk1KzoHAYoCpL_A1LY/edit?usp=sharing)

**ROLES: Facilitator** Sue Holinger

**Timekeeper:** Suzanne

**Notetaker:** Lisa Backman

**Committee Members:** Danielle Williams, Heather Halsey, Nancy Smith, Suzanne Botana, Jess Greenberg

Agenda Topic:	Targeted Goal	Time:	Agenda Category:	Determinations/Notes:	Person(s) Responsible:
Welcome Introductions Celebrations Review Norms Review Agenda		4:30-4:40		May spend more time reflecting on norms at the next meetings. Members are asked to review the list of norms created at the NASP ATS workshop ( <a href="https://www.meeteor.com/post/meeting-norms">https://www.meeteor.com/post/meeting-norms</a> , for example) and ‘Legal Duties’ which will be made available electronically	Sue
Check-in Update from MADSEC Advisory Committee	Goal B	4:40-4:50		Lisa B. attends MADSEC Danielle attends Advisory Committee  Updates: MADSEC: We are collaborating for PD around orthographic processing During the past few monthly meetings, NASP conference	Liaison to groups

				<p>information was shared to encourage directors to consider their school psychs' attendance.</p> <p>Advisory Board: Primary role is to approve 093 applications Filled open educator seat (Ann Bellanger) Working on fixing application process on DOE website</p> <p>Discussed how participation in these two groups focus on enhancing the field of school psychology. We are visitors to the MADSEC meetings and not voting board members.</p>	
<b>Share any NASP convention resources that will support our goals</b>		4:50-5:00		<p>3 attended NASP Conference- Suzanne, Heather, and Lisa In the next month, collect resources specific to PS committee goals.</p> <p>Discussed looking at other resources: How states may roll out guiding documents, problem-solving model?</p> <p>Google doc. to start collecting relevant information in between meetings: <a href="#">NASP 2021 National Conference Resources to support PS goals</a></p>	Lisa
<b>Discuss upcoming Mondays with MASP Professional Standards topics</b>	Goal B	5:00-5:10	Supervision Tool	<p>Sue presented the Supervision and Evaluation tool at Mondays with MASP yesterday By next school year, possibly set up a feedback loop regarding who used the tool- with school psych and directors. Other states and NASP showed interest in MASP sharing these with them</p>	Sue
<b>Discuss Highlighting Lessons from the Field/Moments of Practice</b>	Goal B	5:10-5:15	Brainstorm process of ideas	<p>Suggested that this be tabled for later Rather than global/broad topics, PS may want to sponsor lessons from the field- connect them with our goals and work (i.e. supervision, tools that have explicit expectations and standards)</p>	Lisa
<b>Conversation on models/needs of supervision</b>	Goal C	5:15-5:30	First-year/ post-grad practitioner First-year in Maine experienced practitioner	<p>MASP had made a commitment to providing the one-year supervision free of charge when needed for the new-to-Maine practitioners.</p> <p>With an increase of professionals entering Maine, we may need to develop some explicit information (i.e. checklist) to describe the process for the different needs for supervision:</p>	Sue

				<p>-New-to-Maine experienced professionals who need supervision for certification</p> <p>-First-year postgraduates</p> <p>A document could be created to include requirements, define terminology, orientation, resources. Google Doc to share resources that will support the supervision document</p> <p><a href="#">Shared Resources for the Development of PS's Supervision Template</a></p>	
<b>Motion to Adjourn</b>				Motion made and approved	
<b>LOOKING AHEAD...</b>					
<b>Upcoming Meetings</b> April 6th 4:00-5:30 May 4th 4:00-5:30				<p>Stick with dates and times</p> <p>Some discussion on committee membership and participation. While members may not be able to attend all meetings, access to meeting notes will be available. Further discussion on committee norms, expectations, and Legal Duties.</p>	
<b>Upcoming Agenda Items</b>				<p>Goal C- Review resources that direct the committee toward having documentation regarding the supervision (sample of contract, review resources)</p> <p>This will be an information gathering and review meeting. A proposal may result in determining the structure in which we will meet the goal outcome.</p>	
<b>Other Helpful Reminders</b>				<p>Understand memberships structure and norm development (share any updated MASP committee processes)</p> <p>MASP Executive Board is working with NASP Assistance to States (ATS) regarding committee procedures. Two resources provided:  <a href="#">NASP ATS Responsibility and Confidentiality Resources</a>  <a href="#">Advance Your Meeting Conversation with Norms</a></p>	
<b>Parking Lot</b>					